

WYOMISSING AREA SCHOOL DISTRICT 2008-3891

Minutes February 25, 2008

The regular meeting of the Board of School Directors convened at 7:30 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Snyder, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge, the secretary called the roll of Board members.

Board Members Present:

Mrs. Barnett, Mr. Fitzgerald, Mr. Althouse, Mr. Hinsey, Mrs. McCready, Mr. Larkin, Mr. Portner, Mrs. Sakmann, and Mr. Snyder.

Administrative Staff Present:

Dr. Larson, Dr. Pulkowski, Mrs. Mason, and Ms. Garman.

Attendees:

Mr. Brian Boland, Kozloff Stoudt, Diane Schaeffer, recording secretary. Audience sign-in sheet included as part of these official minutes.

WELCOME

President Snyder welcomed everyone and announced that an executive session was held on February 19, 2008, to discuss personnel issues and real estate and no action was taken. He also noted a meeting with the joint boroughs and liaisons was held on March 3, 2008.

MEETING ANNOUNCEMENTS

The following meeting dates were announced:

- Facilities Project Meeting – Wednesday, February 27, 2008, 7:00 p.m., HS Auditorium
- Work Session – Tuesday, March 25, 2008, 6:00 p.m.
- Regular Board Meeting – Monday, March 31, 2008, 7:30 p.m.

PUBLIC COMMENT ON AGENDA ITEMS

Mr. Murray requested an explanation on the Facilities agenda item to authorize a capital campaign for the “A” field.

Mrs. McCready read the resolution that the board would be considering for approval.

Mr. Murray asked if there is an expected timeframe established.

Mrs. McCready indicated the Board would be working with the landscape architect to develop the timeline.

Mr. Murray asked if the Board was going to do the project before matching funds are received, and Mrs. McCready indicated they would not.

LIAISON REPORTS

Mr. Hinsey reported that the BCIU approved their 2008-09 budget and the district’s increase should be approximately \$3,500.

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Mrs. Barnett reported that members of the community feel there are students attending in the district who do not live in the district.

Dr. Larson explained the process that is followed when an adult is registering students and also what is done when residency is suspect.

APPROVED MEETING MINUTES

Mr. Fitzgerald requested that the following minutes be held until the March work session for approval since the meeting packet delivery was delayed because of weather conditions and not all members may have had sufficient time for review.

- December 17, 2007 Special Board Meeting
- January 22, 2008 Work Session
- January 28, 2008 Regular Board Meeting
- February 11, 2008 Special Board Meeting

PERSONNEL

APPROVED PERSONNEL REPORT

Upon motion by Mrs. McCready, second by Mrs. Sakmann, the Board approved the February personnel report included as part of these official minutes.

Yeas: Althouse, Barnett, Fitzgerald, Hinsey, McCready, Larkin, Sakmann, Portner, and Snyder.

Nays: None. Motion carried.

CURRICULUM

Dr. Pulkowski presented research information gathered over the past year on the state of the library collection. She indicated that the cost to bring the JSHS and WHEC schools up to a minimum standard and maintain the WREC collection would cost a minimum of \$305,000. A copy of the report is included as part of these official minutes. She indicated information will continue to be provided to both the curriculum and finance liaisons as the budget is finalized.

APPROVED SECONDARY PLANNED COURSE &

ACT 80 DAYS FOR 2008-2009

A motion was made by Mrs. McCready and second by Mrs. Sakmann to approve the adoption of the revised secondary planned course for 8th Grade Family & Consumer Science written since July 1, 2007, and also the Act 80 days for 2008-09. A copy of the Act 80 day schedule is included as part of these official minutes.

Yeas: Althouse, Barnett, Fitzgerald, Hinsey, McCready, Larkin, Sakmann, Portner, and Snyder.

Nays: None. Motion carried.

FINANCE/BUSINESS OFFICE

Upon motion by Mr. Fitzgerald, second by Mr. Hinsey, the following Finance/Business Office were approved:

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APPROVED
FINANCIAL REPORTS

Financial reports for January 2008 included as part of these official minutes.

APPROVED PAYMENT
OF INVOICES

Payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, and the 2003 G. O. Bond.

APPROVED
SETTLEMENT
AGREEMENT

Settlement Agreement with parents of Student ID#202366 as stipulated in the agreement executed on January 14, 2008.

APPROVED
BUDGETARY
TRANSFERS

Budgetary transfers \$123,459.00.

Yeas: Althouse, Fitzgerald, Hinsey, McCready, Larkin, Sakmann, Portner, and Snyder.

Nays: Barnett. Motion carried.

FACILITIES

The Board discussed the authorization of a capital campaign for the "A" field and agreed that the resolution would be modified to enable the Board to extend the campaign by resolution or terminate the resolution. Resolution included as part of these official minutes.

Yeas: Althouse, Fitzgerald, Hinsey, McCready, Larkin, Sakmann, Portner, and Snyder.

Nays: Barnett. Motion carried.

**SCHOOL
ACTIVITIES &
ATHLETICS**

There were no agenda items for Board approval.

TECHNOLOGY

There were no agenda items for Board approval.

**SUPERINTENDENT'S
OFFICE**

Upon motion by Mrs. McCready and second by Mr. Portner, the following items were approved by the Board of School Directors:

APPROVED ADOPTION
OF POLICY

Revised Policy 246 – Student Wellness

APPROVED SCHOOL
CALENDAR FOR 2008-
2009

Calendar for 2008-09 school year. Copy included as part of these official minutes.

Yeas: Althouse, Barnett, Fitzgerald, Hinsey, McCready, Larkin, Sakmann, Portner, and Snyder.

Nays: None. Motion carried.

ADMINISTRATIVE
REPORTS

Treasurer's Report (Informational)

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OLD BUSINESS

Dr. Larson reported there are three finalists for the position of Director of Buildings and Grounds and background checks are being done. Mrs. Barnett asked if district staff and community members served on the search committee. She responded they were involved.

Mrs. Garman responded to the question of salary which is between \$65,000 and \$80,000.

Mr. Fitzgerald requested that the Board be provided with a sentence or two of explanation when a policy is being adopted or revised. Dr. Larson noted the information would be provided in the future.

NEW BUSINESS

Dr. Larson stated that information on West Reading Elementary Center Options 4 & 5 would be presented to the public on February 27 at 7:00 p.m. in the auditorium.

PUBLIC PARTICIPATION

Mrs. Christine Diener commented that her son's needs were not met in the learning support classrooms and requested that improvements be made.

Mr. Snyder suggested that she provide contact information so that Dr. Larson could listen and respond to her concerns.

Mr. Don Marvel questioned the 8% increase in the budget that the Board approved.

Mr. Snyder explained that the board adopted a preliminary budget as required by the State Department of Education, but the final budget has not been finalized.

Resident Mr. Bill Murray stated that the CFC (Citizens Facilities Council) meetings were being attended by a group of Board members which violates the Sunshine Law if the meeting is not open to residents.

Mr. Larkin responded that he is incorrect, and there has not been a group of Board members at the meetings and information is being provided to the public at advertised meetings.

ADJOURNMENT

President Snyder stated that after a brief break, the Board would meet in executive session. A motion was made at 8:53 p.m. by Mr. Larkin and seconded by Mrs. McCready to adjourn.

Corinne D. Mason
Board Secretary

PERSONNEL REPORT

- I. Approve Support Staff Retirement – **Cheryl D. Lotz**, full-time Food Service Worker at the JSHS, retirement, effective June 30, 2008.
- II. Ratify Support Teacher and Change of Support Teacher for new Professional Staff:
- | <u>Support Teacher</u> | <u>Inductee</u> | <u>Assignment</u> | <u>Stipend</u> |
|---|-----------------|----------------------|----------------|
| Andrew Hoffert/Kim Lally
<i>(effective February 4, 2008 until the end of the 2007-08 school year)</i> | Brianna Angove | Learning Sup. Tchr. | \$112.50 each |
| Tracey Miller
<i>(effective March 14, 2008 until the end of the 2007-08 school year) Ms. Miller is replacing Josephine Brunner who was approved by the Board as a support teacher for Jody Metrick on August 20, 2007. Ms. Brunner's last day of employment with the district will be March 14, 2008.</i> | Jody Metrick | Speech & Lang. Path. | \$150.00 |
- III. Approve/Ratify FMLA:
- a. **Jean Hentz**, Staff Accountant, a family and medical leave of absence effective on or about March 15, 2008, until May 19, 2008.
 - b. **Mary Hollinger**, School Nurse at WHEC, a family medical leave of absence effective February 1, 4, and 5, 2008.
 - c. **Linda Lamp**, part-time Food Service Worker at the JSHS, a family medical leave of absence effective March 10, 2008 until approximately March 25, 2008.
 - d. **Jane Ney**, Learning Support Teacher at WREC, family and medical leave of absence effective February 21, 2008, through the end of the 2007-08 school year.
- IV. Ratify Support Staff Unpaid Leave Requests:
- a. **Linda Long**, part-time Teacher's Instructional Aide at WHEC, unpaid leave January 28, 29, 30, 2008.
 - b. **Krista Mazur**, full-time Teacher's Instructional Aide at WHEC, unpaid leave January 24 – February 6, 2008.
 - c. **Julia DeVos**, full-time Teacher's Instructional Aide at WREC, unpaid leave April 21-25, 2008.
- V. Approve Curriculum Writing Payment to **Bethanne Mitchell**, Secondary Teacher at the JSHS, for curriculum writing of 8th Grade Family and Consumer Science (#981), 20 hours at the contracted rate of \$31.00 per hour.
- VI. Ratify Hours – **Jennifer Pors**, part-time Special Education Instructional Aide at WHEC, 32.5 hours per week, effective January 29, 2008. *Ms. Pors' appointment was approved at the January 28, 2008 Board meeting.*

- VII. Approve Support Staff Appointments
- a. **Ivan Correa**, full-time custodian (2nd shift) at the JSHS, 8 hours per day at \$11.07 per hour, effective February 26, 2008. (Mr. Correa is replacing Sylvia Kolesnik.)
 - b. **Molly Mantione**, full-time Special Education Instructional Aide at WHEC, 35 hours/week, \$10.64/hour, effective February 26, 2008, pending receipt of necessary documents.
- VIII. Ratify Support Staff Resignation – Shirley Fisher, part-time van driver, resignation effective February 19, 2008.
- IX. Approve Supplemental Athletic Resignations effective the 2007-08 school year:
- a. **Matt Burkhart**, Baseball Varsity 2nd Assistant Coach.
 - b. **Dale Derr**, Spring Assistant to the Athletic Director.
 - c. **Steve Gyomber**, Boys' Varsity Tennis Assistant Coach.
 - d. **Bridgette Rothermel**, Softball Varsity 2nd Assistant Coach.
- X. Approve Supplemental Athletic Appointments effective the 2007-08 school year:
- a. **Daniel Smith**, Boys' Varsity Tennis Assistant Coach, 21.4 points, \$1,723
 - b. **Robert Wolfrum**, Baseball Varsity 2nd Assistant Coach, 25.1 points, \$2,021
 - c. **Mary Reinert**, Softball, Varsity 2nd Assistant Coach, 21 points, \$1,691
 - d. **Morton Caster**, SH Track Assistant Coach, 30.5 points, \$2,455
 - e. **Ryan Hassler**, Assistant to the A.D. (spring), \$1,165
 - f. **Jodi Buffington**, Softball, Varsity 2nd Assistant Coach, 12.6 points, \$1,014
- XI. Approve additions/deletions to substitute list.
- XII. Approve additions to district volunteer list.